



REQUEST FOR PROPOSAL INFORMATION TECHNOLOGY SUPPORT SERVICES

Proposals will be received by the City of Palm Valley for Information Technology Support Services. Interested vendors should submit one (1) original and six (6) copies of the proposal response documentation in an envelope marked as follows:

**“IT SUPPORT SERVICES PROPOSAL: DO NOT OPEN UNTIL NOVEMBER 15, 2025
AT 9:00 A.M.”**

Please submit sealed proposals to:

Rendie R. Gonzales, City Administrator
City of Palm Valley
1313 N. Stuart Place Rd.
Palm Valley, Texas 785520

Sealed proposals must be received by Monday, December 1 at 10:00 a.m., at which time proposals will be publicly opened and read aloud.

Vendors are required to provide as much detail as possible in this proposal regarding scope of services, approach to protecting and securing the technology used by City users, and their capability and experience. The City will utilize evaluation and selection criteria to determine an acceptable vendor. The City reserves the right to reject any or all proposals or to accept any proposal considered most advantageous, regardless of price.

Copies of the Request for Proposal are available electronically at www.palmvalleytx.gov under “Legal Notices.” Proposals will be public information after they are opened. Please direct all inquiries to Rendie R. Gonzales at cityadmin@palmvalleytx.com. Any changes or clarifications to the Request for Proposal will be posted exclusively on the City’s website.